

## Arizona Military Family Relief Fund Advisory Committee Meeting

Director's Conference Room  
3839 North 3<sup>rd</sup> Street, Suite 209, Phoenix, AZ 85012  
December 15, 2011 – 2:00 p.m.

### **Committee Members Present**

Paul Clark, Vice-Chair  
John Aldecoa  
Robert Barnes, ADVS Deputy Director  
Carol Culbertson\*  
George Cushing\*  
Larry Struck  
Thomas Troxell\* (2:35 pm)  
Stanley Zeitz

### **Committee Members Absent**

Larry Brown  
Martin Badegian  
Randy Meyer, Chair  
Kathy Pearce\*  
Jody Reidenhour\*

*\* Participated in the meeting by teleconference*

### **MFRF Committee Staff**

Travis Schulte, ADVS/MFRF

Assistant Arizona Attorney General - Invited

## **CALL TO ORDER**

Vice-Chairman Clark called the meeting to order at 2:09 p.m. John Aldecoa moved to approve the draft minutes of the public meeting held on November 17, 2011 as written. Stanley Zeitz seconded and the motion carried unanimously.

## **DISCLOSURE STATEMENT**

Conflict of Interest / Confidentiality statements have been approved by the Attorney General's office and will be distributed to Advisory Committee Members for signing. This statement is required per Arizona grant statutes.

Vice-Chairman Clark read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

## **EXECUTIVE SESSION**

Vice-Chairman Clark moved the meeting to executive session at 2:13 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

## **APPLICATION RECOMMENDATIONS**

Vice-Chairman Clark returned the meeting to public session at 3:12 p.m. to vote on applications:

1. 2010E **December G** – Stanley Zeitz moved to recommend approval of \$6,082.82 as submitted for assistance with one month's mortgage, automobile payments, auto insurance premium, electricity and rental cancellation payment, plus any additional late fees. Larry Struck seconded the motion and the motion carried unanimously.

2. 2011E **March A** – Carol Culbertson requested that a special meeting of the full Advisory Committee be scheduled immediately to consider this application as applicant has previously received \$8,874.16 in assistance and approval of this application as submitted would exceed \$10,000 in total lifetime assistance and would required 2/3 majority approval. John Aldecoa moved to recommend approval of up to \$1,125.84 for assistance with any past due or imminent bills, taking applicant's lifetime assistance to the \$10,000 simple majority award limit. Larry Struck seconded the motion and the motion carried unanimously.
3. 2011E **August K** – Stanley Zeitz moved to recommend approval of \$3,000 as submitted for assistance with two months of rent and utilities. John Aldecoa seconded the motion and the motion carried unanimously.
4. 2011C **October B** – John Aldecoa moved to recommend approval of \$3,234 as submitted for assistance with three months rent, electricity, natural gas, auto payment and auto insurance. Larry Struck seconded the motion and the motion carried unanimously.
5. 2011C **November H** – Stanley Zeitz moved to recommend approval of \$2,430 as submitted for assistance with two months rent, electricity, natural gas and water. Carol Culberston seconded the motion and the motion carried unanimously.
6. 2011C **November I** – Stanley Zeitz moved to recommend approval of \$3,340 as submitted for assistance with two months rent, electricity, natural gas, water and auto payment. Larry Struck seconded the motion and the motion carried unanimously.
7. 2011C **December A** – John Aldecoa moved to recommend approval of \$2,950.04 as submitted for two months rent, electricity and water contingent upon applicant providing documentation on status and use of retirement pay received after separation from military to establish applicant's financial need. Stanley Zeitz seconded the motion and the motion carried unanimously.
8. 2011C **December C** – John Aldecoa moved to recommend approval of \$4,861 as submitted for four months assistance with mortgage payment. Stanley Zeitz seconded the motion and the motion carried unanimously.
9. 2011C **December D** – Stanley Zeitz moved to recommend approval of \$3,622.35 for three months assistance with mortgage, auto payment, HOA fees, water, electricity and garbage service. Larry Struck seconded the motion. Vice-Chairman Clark clarified that the additional requests of assistance with satellite/cable and three credit cards are ineligible for assistance per award criteria and not included in motion to approve. Per vote, the motion carried unanimously.
10. 2011E **March B** – George Cushing moved to recommend approval of \$3,000 as submitted for three months rent. Stanley Zeitz seconded the motion and the motion carried unanimously.
11. 2011E **December E** – John Aldecoa moved to recommend approval of \$7,332.33 for three months assistance with mortgage, HOA, internet, phone, auto payments and auto insurance plus respective past due balances, minus the ineligible request of a credit card payment. Stanley Zeitz seconded the motion and the motion carried unanimously.

## MARKETING REPORTS

Larry Struck plans to include MFRF information when he attends the Wounded Warrior program in January.

Carol Culberston requested MFRF reserve a table at the 4<sup>th</sup> Annual Women Veterans Conference.

Travis Schulte announced that \$709,535.62 has been received in donations as of today. By comparison, \$488,471 had been received last year at this time.

## **ELECTION OF 2012 OFFICERS**

John Aldecoa nominated Randy Meyer for 2012 Chairman. Seconded by Paul Clark. Larry Struck nominated Paul Clark for 2012 Vice-Chairman through his nomination to maintain the current slate of officers. Seconded by Stanley Zeitz. Nominations carried unanimously and Chairman Meyer and Vice-Chairman Clark will continue to serve in their respective positions.

## **CALL TO PUBLIC**

No public attendance.

## **ADJOURNMENT**

Carol Culbertson moved to adjourn the Advisory Committee meeting. John Aldecoa seconded the motion and the motion carried. The meeting adjourned at 3:35 p.m. The next regularly schedule meeting is January 19, 2011 in the Director's Conference Room at 2 pm, but this date may change due to Member availability.